

LIQUOR NEWS

Honolulu Liquor Commission

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IMPORTANT DATES

Holidays

Our office will be closed on:

Friday, November 10, 2017

(Veterans Day, Observed)

Thursday, November 23, 2017

(Thanksgiving Day)

Monday, December 25, 2017

(Christmas Day)



July to September 2017

Quarterly Stats:

Total active licenses:	1,467
Special licenses issued:	191
Server Training attendees:	1,153
Certificates of Registrations Issued:	3,293
Premises Inspections:	1,305
Violations:	135
Warnings Issued:	15

Administrator's Message



Franklin "Don" Pacarro, Jr.

As 2017 comes to a close, I'd like to commend all of you, for your accomplishments throughout the year and wish you continued success.

Thank you to all licensees who submitted their Gross Liquor Sales (GLS) reports by the annual deadline (July 31st of each year). Our Audit

Section reported a significant improvement in receiving timely reports. In fact, we showed a reduction of 53% in late GLS report submittals as compared to the previous year. We appreciate your adherence to complying with this annual requirement.

I'd like to personally congratulate Akiko Reyes, supervisor of our Auditing and Licensing Fee Assessment Section, who was honored with a nomination of the prestigious City and County of Honolulu Employee of the Year Award. Akiko was recognized for redesigning the GLS web page to make it user-friendly and informative; developing and conducting two new workshops to help licensees complete their annual GLS report; and creating an instruction sheet, which she reviewed with each new licensee and discussed important GLS deadlines, maintenance of their financial records, and additional requirements for certain license classes. I am proud to have employees, like Akiko, who exemplify consistent high quality standards of work, while maintaining the best interest of our licensees.

We are moving forward with the construction of our new information system, LCIS (Liquor Commission Information System). Our LCIS Team has been working hard with the selected vendor and verifying the design elements to ensure that our applicants and licensees receive a robust and functional web-based system that will benefit all of you, while still maintaining our fiduciary responsibility. We anticipate the first module of our new system to be ready in mid-2018. Please visit our website for updates.

Finally, please allow me to take this moment to thank our military veterans for their service, as we honor them on Veteran's Day; to be thankful for our many blessings as we celebrate Thanksgiving Day with our families; and to wish all of you a safe and prosperous Holiday Season!

Mahalo,
Don Pacarro, Jr.

Training for Managers & Bartenders

Employees registering as a manager or bartender must complete server training class held every Monday, Tuesday, and Wednesday. If a training class falls on a holiday, a replacement class will be held on the following Thursday. Doors open at 7:30 am, and class starts promptly at 8:30 am. Attendees must provide all required documentation to register with Honolulu Liquor Commission.

Proper documents:

1. Valid government issued photo ID
2. Social Security Card (original) for first time registration only
3. \$10 processing fee (per liquor card)
4. Managers Authorization letter
(for Managers only—blue card)

Server training is first-come, first-served to capacity. Attendees must be present in the classroom by 8:30 am. The classroom is air conditioned, so a jacket is recommended. Please visit our website for more information or contact our Training Section. Employees who are registering as a manager (blue card) must be at least 21 years of age and will need to present a Managers Authorization Letter signed by a licensee or an officer registered with the Honolulu Liquor Commission.

**Managers Authorization Letter
can be found on our website:**

https://www.honolulu.gov/rep/site/bfslq/LIQ-TRN-501_Manager-Assistant_Manager_Authorization_Letter.pdf

Please contact our Training Section for more information.

Phone: (808) 768-7300

Email: liq-training@honolulu.gov

Hearings & Agendas

Public Hearings are held on most Thursdays at our office beginning at 4:00 p.m.

For hearing agendas, please visit our website:

<https://www.honolulu.gov/liq/hearingsagenda.html>

Rule of the Quarter

According to rule **§3-82-38.20** no sale, service, or consumption of liquor on or within the licensed premises shall be provided before or after the hours established by the Commission. In addition, no liquor, whether in bottle, glass or other container, shall be open and readily consumable within the licensed premises before or after the authorized hours as provided by these rules.



Rule Update *(Implemented April 2017)*

Rule §3-84-78.52 – “Stacking of Drinks” has been repealed. Employees of liquor establishments should focus on serving their customers responsibly. Although there is no serving limits as to the amount of liquor a customer may have at a given time, it's important for licensees to continue to train staff to always be vigilant in the prevention of over service to customers.

Liquor Commission's Employee of the Year!

Congratulations to Akiko Reyes. Her expertise and willingness to help has given licensees valuable insight in submitting accurate Gross Liquor Sales (GLS) Reports and ensuring fiscal compliance with the Laws and Rules of the Honolulu Liquor Commission.



Mayor Kirk Caldwell and
Akiko Reyes, Audit Supervisor



Anna C. Hirai, Assistant Administrator,
and Akiko Reyes, Audit Supervisor

Akiko's exemplary work ethic and supportive attitude makes her well deserving of this recognition. “Way to go, Akiko! We appreciate everything you do for our HLC ‘ohana and our licensees.”